



Sarsfields Rugby

Club Constitution

Adopted: "date"

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1. CLUB NAME

The name of the club shall be “Sarsfields Rugby,” hereafter known as “Sarsfields” or the “Club.”

2. CLUB COLOURS

Sarsfields club colours shall be yellow, blue, and turquoise (see Sarsfields Brand Guidelines for definitions and pantone references)

3. CLUB MOTTO

Sarsfields club motto shall be “Indomitable Energy” or “Fuinneamh Dochloíte” (see Brand Guidelines for definitions)

4. CLUB LOGO

Sarsfields club logo shall consist of the following unique elements:

Text: Sarsfields “S”

Text: Est. 2022

Text: Fuinneamh Dochloíte

Image: Fleur-De-Lis

5. AIMS AND OBJECTIVES

- 5.1. To provide a positive experience through rugby for LGBTQ+ people in the Midwest of Ireland.

- 5.2. Endeavour to provide an inclusive environment for all club members and ensure they are treated equitably and are afforded the privileges, opportunities and accommodations of a club that can be reasonably accommodated by the club itself.
- 5.3. Manage the club as a nonprofit distributing organisation. All profits from Club activities will be utilised to further the club in achieving its main Aims and Objectives and may not be distributed amongst members.
- 5.4. Provide a duty of care and protections to all Club members insofar as possible during club activities.

6. FINANCE AND ACCOUNTS.

- 6.1. The financial affairs of the club shall be the responsibility of the Committee in general.
- 6.2. All club funds shall be lodged into a bank account, held in the name of the club, and shall only be withdrawn with prior approval of the committee and the signatures of 2 committee members, one of which being Chairperson or Treasurer.
- 6.3. The accounts and finances will be kept and administered by the Treasurer and accounts will be presented every 12 months at the club AGM.
- 6.4. The financial year of the club shall run from 1st November to 31st October each year.
- 6.5. Annual accounts shall be signed off by the general membership at Club AGM each year.

7. MEMBERSHIP

- 7.1. Membership shall consist of: Full Membership, Associate Membership, Sarsfields Social Membership.
- 7.2. Membership is open to anyone aged 18 or over.
- 7.3. A Full Member shall be afforded full voting rights at AGM and EGM. Full Members can attend weekly training sessions and play in Sarsfields matches.
- 7.4. An Associate Member may attend meetings but does not hold voting rights. Associate members may attend training with approval of the Head Coach.
- 7.5. A Social/Supporter Member will receive communications of Sarsfields social events and matches. Social members can attend AGM or EGM but for not hold voting rights. Social members cannot train or play matches with Sarsfields.

8. OPERATIONS OF THE CLUB (CLUB COMMITTEE)

- 8.1. Operations of the club are the responsibility of the Sarsfields Committee
- 8.2. The club committee shall consist of the following roles:
 - 8.2.1 Chairperson
 - 8.2.2 President
 - 8.2.3 Secretary
 - 8.2.4 Treasurer
 - 8.2.5 Rugby Officer/Head Coach
 - 8.2.6 Public Relations Officer

8.2.7 Welfare Officer

8.2.8 Social & Events Officer

8.2.9 Committee Member x 3

- 8.3. The committee shall meet a minimum of 8 times per year and host 1 AGM per year.
- 8.4. The Committee shall determine the need for sub committees and shall also hold the right to disband any subcommittees of the club committee.
- 8.5. The committee reserves the right to co-op a vacant position should the need arise, with unanimous approval of committee members.
- 8.6. All subcommittees must report to the changed committee prior to or during each committee meeting.
- 8.7. The club secretary shall oversee club correspondence and will be charged with giving reasonable notice to all committee members prior to each meeting.
- 8.8. All media/press representation must be agreed by the committee via the Chairperson.
- 8.9. Club coaches will be decided each year by the committee.
- 8.10. Club Captains will be decided each year by a general vote by full membership subject to the approval of coaching team with approval of committee.
- 8.11. The committee hold the right to determine the need for additional committee roles which will be brought forward to EGM for approval by general membership.
- 8.12. All committee positions hold office for a period of one year with the automatic resignation of these positions at the AGM each year.

- 8.13. An officer shall only be permitted to hold a position for a maximum of 3 consecutive terms.
- 8.14. The quorum of a committee meeting shall be 50% + 1 of the current committee.
- 8.15. This document (Sarsfields Constitution) indemnifies Club Committee members and members holding additional roles of any personal responsibility or liability regarding the Club, either financially or legally.

9. ANNUAL GENERAL MEETING

- 9.1. A Club AGM must be held once per year.
- 9.2. It is the responsibility of the Club Committee to set a date for the AGM no later than 30 days from the end of the club's financial year as laid out in 6.4.
- 9.3. The Club Secretary shall communicate details of AGM and agenda to club members no less than 21 days prior to the AGM.
- 9.4. Motions for the agenda and nominations for officer ships must be received by the club secretary at least 14 days prior to the proposed date of the AGM.
- 9.5. The Chairperson of the club is charged with running the AGM and shall be responsible for overseeing and tallying any votes which occur during the AGM. The Chairperson is the deciding vote in terms of a tie.
- 9.6. If the Chairperson is indisposed the President or committee member decided by Chair and President will be assigned as chair of the meeting.

9.7. The agenda for the AGM shall include but not limited to:

- Report from current committee
- Sign off previous AGM minutes.
- Treasurers report and current club accounts
- Resignation of current committee members
- Election of committee members for the coming year
- Review of membership fees
- Motions received relating to business of the club.
- AOB

9.8. The quorum for an AGM shall be 25% + 1 of the current full members.

9.9. If a quorum is not reached the AGM may be adjourned to a date decided by the committee.

9.10. Nominations

9.10.1. A call for nominations shall be made on notice of the club AGM.

9.10.2. Nominations shall be made to the club secretary/club chairperson 14 days prior to the AGM.

9.10.3. The nominated person will be asked to confirm or reject their nomination prior to the AGM.

9.11. Voting

9.11.1. Election for all committee members will be held by secret ballot.

9.11.2. All other voting at AGM shall be by show of hands unless a member requests a secret ballot.

9.11.3. Each full member shall hold one vote.

9.11.4. Absentia votes shall be afforded to full members who will not be in attendance and have given the secretary 7 days' notice. Absentia votes shall be in a format decided by the secretary/chairperson and shall be received by the secretary/chairperson at least 2 days prior to the meeting.

9.12. The Secretary shall record minutes of the AGM and circulate them to the membership within 30 days of the AGM.

10. EXTRAORDINARY GENERAL MEETING

10.10. An EGM may be called at the request of the current committee.

Or

10.11. With written notification of request to the secretary of the club signed by at least 25% full members of the club. This must be accompanied by the specific motion for EGM.

10.12. The EGM must be convened within 42 days of the Secretary receiving the request.

10.13. An EGM shall follow the same rules of an AGM.

11. CHANGES TO CONSTITUTION

Sarsfields Constitution may only be changed by a majority vote of full members at AGM or EGM, ensuring a valid quorum of 66%+1 of full membership vote at said meeting.

12. WINDING DOWN OF CLUB

Should the club be no longer viable it is the responsibility of the club committee with permission of the membership to wind down the club. The accounts of the club shall be wound down and should there be any residual funds left after payment of creditors these should be donated to a charity/club/organisation with similar aims and objectives as agreed by the committee.